



Commission on
Fire Accreditation
International

2023 Annual Compliance Report 10th Edition

**West Metro Fire Department
433 South Allison Parkway
Lakewood, Colorado
USA 80226**



WEST METRO
FIRE PROTECTION DISTRICT

**This Report Prepared on June 26, 2023
By
Steve Aseltine, Accreditation Manager
For The
Commission on Fire Accreditation International**

**This Report Represents The Agency's Status
As It Relates To Its Accreditation Report
Dated June 17, 2022**

Table of Contents

Preface	3
Purpose	3
Agency Demographics and Information Update	4
Compliance with Core Competencies	6
Data Evaluation	7
Peer Assessment Team Recommendations.....	25
Exhibit List	27
Verification.....	28

Preface

The accreditation report submitted to the Commission on Fire Accreditation International (CFAI) enabled the commission to award accreditation status to your agency. Your commitment to quality improvement is one of the requirements in retaining your accredited agency status. This is accomplished by the preparation and submission of an annual compliance report (ACR).

Each section must be completed, and exhibits provided for all changes identified. Examples of appropriate exhibits are: certified copy of the governing body minutes, CEO written directives, copies of Federal or State Statutes, copies of local ordinances or resolutions, copies of purchase orders, copies of signed contracts, copies of Federal or State administrative rules, copies of Federal or State regulatory agency ordered action or settlement agreement, copies of court ordered action or settlement agreement, copies of local government charters, or copies of voter approved referendum.

Updating Agency Information: CPSE is tracking much of your agency information and demographics in our database. To keep this information current, we request that you **update your agency profile before submitting your ACR.**

The agency head, accreditation manager and department assistant will have multiple identities (personal and agency) and can switch between the two. Login to the portal using your email address.

Click [here](#) to login to the portal.

The ACR is due 45 days before the anniversary date of your agency's most recent award of accreditation.

Any questions regarding the report, its content or length should be directed to the [CFAI Program Director](#).

Purpose

The purpose of the Annual Compliance Report (ACR) is to drive improvement together by:

- Demonstrating your compliance with core competencies.
- Evaluating your data to understand gaps that lead to continuous quality improvement outcomes.
- Monitoring your peer assessment team report recommendations.
- Facilitating your accountability to internal and external stakeholders.
- Supporting your institutionalization of the accreditation process.

Agency Demographics and Information Update

Enter the [CPSE portal](#) and update your agency information

Agency Name: West Metro Fire Protection District

Agency Address: 433 S. Allison Parkway, Lakewood, Colorado 80226

Agency Head: Fire Chief Don Lombardi

Agency Head E-Mail: dlombardi@westmetrofire.org

Agency Head Phone: (720) 641-5692

Accreditation Mgr: Steve Aseltine

Accred. Mgr. E-Mail: saseltine@westmetrofire.org

Accred. Mgr. Phone: (720) 641-5694

Date of most recent Award of Accreditation: August 16, 2022

Annual Compliance Report Number (1-4): 1

Current ISO Rating 1
If your agency has a split ISO rating, please document below:
ISO: 01/1X

Current Population: 296,917

Annual Budget: \$109,451,432

Department Type: Career

Highest Level of EMS Provided: ALS-Transport

Number of Fire Stations:	17
Total Uniformed Personnel (Career)	403
Total Civilian Personnel:	50
Personnel assigned to:	
Administrative activities	82
Suppression activities	338
Inspection/Investigation activities	17
Disaster Preparedness activities	5

ACR Reporting Period: 1/1/2022 to 12/31/2022

1. Has there been a change in key positions of the agency during the past reporting period? No
2. Has there been a change in the governance of the agency? No
3. Has there been a change in the area/population the agency protects? No
4. Have there been any changes in resources (i.e. equipment, stations, apparatus, etc)? Yes
 - a. The District added an additional firefighter to Station 15 bringing minimum staffing at Station 15 to five personnel per day. This placed a minimum of two personnel on the medic unit and three on the engine. Both units are advanced life support with the medic providing transport. District minimum daily staffing was increased by one firefighter. (Exhibit 1 – Page 4)
 - b. Medic 17 was added to Station 17 in October of 2022. This changed the minimum staffing on Engine 17 from four personnel to three but also added an additional medic unit. District minimum daily staffing was increased by one firefighter. (Exhibit 1 – Page 4)
5. Have there been any changes in programs/services? Yes
 - a. The District hired two full-time and one part-time advanced providers (nurse practitioner or physician assistant) and an EMS lieutenant because the District ended its contractual relationship with a third party supplying the District with advanced medical providers staffing the Advanced Resource Medic (ARM) car in 2022. This was a planned evolution of the program that provides the District with better oversight and the ability to expand programming. (Exhibit 3 – Page 99)
6. Describe any significant changes to your annual budget? None

Compliance with Core Competencies

A. Is your agency in compliance with all core competencies? Yes

If you are not in compliance, identify and explain the core competencies and then provide your plan for improvement during the next year (see example below). Ensure you provide exhibits as necessary. Note: that during the phone interview regarding your ACR, the reviewer will have questions.

B. Agencies will provide exhibits for the following core competencies each year:

- 1) 3D.1 (Exhibit 2, Exhibit 3, and Exhibit 6)
- 2) 5A.7 (Exhibit 3 – Pages 8, 81, and 110)
- 3) 5B.4 (Exhibit 3 – Page 18)
- 4) 5C.4 (Exhibit 3 – Page 68)
- 5) 5D.9 (Exhibit 3 – Page 134)
- 6) 5E.3 (Exhibit 3 – Page 104)
- 7) 5F.9 (Exhibit 3 – Pages 28 and 98)
- 8) 5G.2 (Exhibit 3 – Pages 143, and 162)
- 9) 5H.3 (Exhibit 3 – Page 52)
- 10) 5K.3 (Exhibit 3 – Page 173)
- 11) 8B.6 (Exhibit 3 – Page 155)
- 12) 9B.13 (Exhibit 3 – Pages 13 and 74)
- 13) 11B.6 (Exhibit 3 – Page 167)

Data Evaluation

Please fill out the spreadsheets below to track and identify your performance in the programs identified below.

Risk Assessment is Exhibit 4

Standard of Cover is Exhibit 5 – Performance Objectives and Measurements begin on Page 77.

(Low Risk) Fire Suppression - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:53	02:33	02:25	02:51	03:37	03:08
Turnout Time	Turnout Time 1st Unit	Urban		01:59	02:00	02:03	02:00	01:58	01:48
Travel Time	Travel Time 1st Unit Distribution	Urban		05:50	06:23	05:40	06:07	05:30	05:28
	Travel Time ERF Concentration	Urban		05:50	06:23	05:40	06:07	05:30	05:28
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:54	09:50	11:45	11:23	13:13	13:30	11:42
			-	1,672	422	381	316	253	300
	Total Response Time ERF Concentration	Urban	06:54	09:50	11:45	11:23	13:13	13:30	11:42
				1,672	422	381	316	253	300

(Moderate Risk) Fire Suppression - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:35	01:55	02:00	02:30	03:01	02:47
Turnout Time	Turnout Time 1st Unit	Urban		02:04	01:59	02:18	02:03	01:59	01:58
Travel Time	Travel Time 1st Unit Distribution	Urban		05:37	05:35	06:22	05:08	06:19	04:56
	Travel Time ERF Concentration	Urban		14:00	13:47	15:05	11:49	11:37	14:46
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:54	08:52	09:23	11:20	10:52	12:54	10:37
			-	388	72	70	71	77	98
	Total Response Time ERF Concentration	Urban	10:24	20:14	17:09	28:28	16:19	15:18	17:09
				90	20	18	21	16	15

(High Risk) Fire Suppression - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:58	02:22	02:10	02:19	03:31	03:05
Turnout Time	Turnout Time 1st Unit	Urban		01:55	01:55	01:58	01:58	01:59	01:46
Travel Time	Travel Time 1st Unit Distribution	Urban		05:42	04:48	05:30	05:59	05:34	06:02
	Travel Time ERF Concentration	Urban		11:47	09:01	11:37	10:32	10:30	13:13
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		06:54	09:33	11:36	10:11	12:14	13:29
			-	283	40	55	58	56	74
	Total Response Time ERF Concentration	Urban	10:24	18:11	18:13	17:31	14:23	17:45	20:51
				59	8	14	14	9	14

(Low Risk) EMS - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018	
Alarm Handling	Pick-up to Dispatch	Urban		02:46	02:02	02:08	02:23	03:25	-	
Turnout Time	Turnout Time 1st Unit	Urban		02:04	02:15	02:09	02:07	01:52	-	
Travel Time	Travel Time 1st Unit Distribution	Urban		06:16	06:29	06:18	06:14	05:58	-	
	Travel Time ERF Concentration	Urban		06:16	06:29	06:18	06:14	05:58	-	
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:00	09:57	11:55	11:38	11:51	13:09	-
				-	13,072	3,050	3,224	2,708	4,090	-
	Total Response Time ERF Concentration	Urban	07:00	09:57	11:55	11:38	11:51	13:09	-	
			-	13,072	3,050	3,224	2,708	4,090	-	

(Moderate Risk) EMS - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:26	01:58	01:58	02:11	03:12	-
Turnout Time	Turnout Time 1st Unit	Urban		02:00	02:04	02:03	02:03	01:50	-
Travel Time	Travel Time 1st Unit Distribution	Urban		05:46	06:01	05:42	05:42	05:37	-
	Travel Time ERF Concentration	Urban	07:51	08:04	07:40	07:49	07:49	-	
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:00	09:03	10:47	10:26	10:45	12:05	-
			-	38,168	10,296	9,773	8,370	9,729	-
	Total Response Time ERF Concentration	Urban	08:00	11:33	11:44	11:09	11:23	11:54	-
				33,163	8,910	8,436	7,294	8,523	-

(High Risk) EMS - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:02	01:54	01:50	01:56	02:36	-
Turnout Time	Turnout Time 1st Unit	Urban		01:58	01:58	02:03	02:06	01:41	-
Travel Time	Travel Time 1st Unit Distribution	Urban		05:17	05:24	05:08	05:12	05:12	-
	Travel Time ERF Concentration	Urban		06:45	06:59	06:41	06:27	06:55	-
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:00	08:22	10:00	09:39	10:11	10:34
			-	4,510	1,514	1,154	991	851	-
	Total Response Time ERF Concentration	Urban	08:00	10:09	10:24	09:54	09:59	10:22	-
				3,927	1,317	1,017	854	739	-

(Low Risk) Rescue - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:58	02:35	02:30	02:42	03:04	03:05
Turnout Time	Turnout Time 1st Unit	Urban		01:46	01:36	01:47	01:46	01:55	01:38
Travel Time	Travel Time 1st Unit Distribution	Urban		06:40	06:54	06:55	06:37	06:30	06:31
	Travel Time ERF Concentration	Urban		06:40	06:54	07:04	06:28	06:39	06:31
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	10:36	08:58	11:06	09:57	10:26	09:37
			-	178	29	57	35	26	31
	Total Response Time ERF Concentration	Urban	07:20	10:36	08:58	11:11	09:57	10:29	09:37
				178	29	57	35	26	31

(Moderate Risk) Rescue - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:10	00:22	01:29	01:16	02:06	02:44
Turnout Time	Turnout Time 1st Unit	Urban		01:56	02:21	02:03	02:17	01:49	01:45
Travel Time	Travel Time 1st Unit Distribution	Urban		05:38	04:18	05:41	05:38	05:11	05:31
	Travel Time ERF Concentration	Urban		11:26	04:56	06:50	11:24	09:32	12:51
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:20	07:58	06:09	08:26	07:46	07:01
			-	89	5	14	13	13	44
	Total Response Time ERF Concentration	Urban	10:50	16:07	05:05	10:12	13:43	14:23	16:35
				57	1	11	12	10	23

(High Risk) Technical Rescue - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		04:35	03:40	-	03:23	01:10	05:02
Turnout Time	Turnout Time 1st Unit	Urban		01:55	01:15	-	01:36	00:57	02:23
Travel Time	Travel Time 1st Unit Distribution	Urban		14:55	15:04	-	07:10	12:42	15:56
	Travel Time ERF Concentration	Urban		20:21	22:07	-	08:46	12:33	17:32
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	19:24	19:58	-	11:55	14:49	23:19
			-	14	2	-	3	1	8
	Total Response Time ERF Concentration	Urban	18:50	27:20	25:53	-	14:36	20:08	26:35
				6	1	-	1	1	3

(High Risk) Water Rescue - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018	
Alarm Handling	Pick-up to Dispatch	Urban		06:12	09:14	01:15	04:58	04:15	05:05	
Turnout Time	Turnout Time 1st Unit	Urban		01:44	01:27	00:26	01:47	01:30	01:45	
Travel Time	Travel Time 1st Unit Distribution	Urban		06:56	07:06	02:37	09:27	03:59	07:27	
	Travel Time ERF Concentration	Urban		18:06	19:43	02:37	16:35	10:52	10:41	
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:20	11:50	13:37	03:33	13:01	08:06	11:47
				-	32	8	2	8	7	7
	Total Response Time ERF Concentration	Urban	18:50	24:05	26:33	08:25	22:56	14:42	17:34	
				10	4	1	2	2	1	

(Low Risk) HazMat - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:53	02:00	01:31	02:27	04:06	03:36
Turnout Time	Turnout Time 1st Unit	Urban		02:13	02:31	02:06	02:19	01:56	01:33
Travel Time	Travel Time 1st Unit Distribution	Urban		07:00	06:16	07:01	07:00	07:21	05:48
	Travel Time ERF Concentration	Urban		07:00	06:16	07:01	07:00	07:21	05:48
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	10:37	10:04	09:40	10:51	11:35	10:30
			-	220	46	50	49	52	23
	Total Response Time ERF Concentration	Urban	07:20	10:37	10:04	09:40	10:51	11:35	10:30
				220	46	50	49	52	23

(Moderate Risk) HazMat - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:55	02:30	02:33	02:26	03:38	02:54
Turnout Time	Turnout Time 1st Unit	Urban		02:01	02:03	02:04	02:01	01:54	01:57
Travel Time	Travel Time 1st Unit Distribution	Urban		06:28	06:35	06:25	06:25	06:50	06:08
	Travel Time ERF Concentration	Urban		06:28	06:35	06:25	06:25	06:50	06:08
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	10:05	09:41	09:35	09:53	10:44	10:25
			-	1,241	224	229	250	267	271
	Total Response Time ERF Concentration	Urban	07:20	10:05	09:41	09:35	09:53	10:44	10:25
				1,241	224	229	250	267	271

(High Risk) HazMat - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:59	01:47	04:41	02:04	01:39	03:15
Turnout Time	Turnout Time 1st Unit	Urban		01:56	01:49	01:47	01:49	03:37	01:48
Travel Time	Travel Time 1st Unit Distribution	Urban		07:44	05:56	05:21	11:38	04:16	03:19
	Travel Time ERF Concentration	Urban		17:21	-	-	-	17:21	-
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:20	10:44	08:39	11:21	10:09	09:32
			-	18	6	4	5	2	5
	Total Response Time ERF Concentration	Urban	28:50	24:46	-	-	-	24:46	-
				1	-	-	-	1	-

(Low Risk) Wildland - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:51	02:09	02:01	02:30	03:10	03:53
Turnout Time	Turnout Time 1st Unit	Urban		02:06	01:57	02:19	02:18	02:14	01:58
Travel Time	Travel Time 1st Unit Distribution	Urban		06:29	06:31	06:02	06:09	07:19	06:57
	Travel Time ERF Concentration	Urban		20:41	30:24	09:17	13:38	19:37	14:26
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	10:04	09:44	09:15	09:35	11:18	12:03
			-	248	51	45	62	42	48
	Total Response Time ERF Concentration	Urban	13:50	24:36	32:35	12:49	16:37	23:45	20:10
				40	10	6	9	11	4

(Moderate Risk) Wildland - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:58	02:18	02:04	02:19	03:23	04:59
Turnout Time	Turnout Time 1st Unit	Urban		02:18	02:04	03:02	02:10	02:05	01:55
Travel Time	Travel Time 1st Unit Distribution	Urban		07:12	06:52	07:48	05:41	04:15	07:34
	Travel Time ERF Concentration	Urban	16:46	07:37	14:02	12:41	08:46	17:50	
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:20	10:44	09:29	10:33	09:13	08:04	17:25
			-	88	16	16	18	6	32
	Total Response Time ERF Concentration	Urban	13:50	32:08	15:13	34:02	22:04	14:43	32:08
				17	1	4	3	2	7

(High Risk) Wildland - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018	
Alarm Handling	Pick-up to Dispatch	Urban		01:21	-	01:21	-	-	-	
Turnout Time	Turnout Time 1st Unit	Urban		03:12	-	03:12	-	-	-	
Travel Time	Travel Time 1st Unit Distribution	Urban		07:10	-	07:10	-	-	-	
	Travel Time ERF Concentration	Urban		10:34	-	10:34	-	-	-	
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban		07:20	10:06	-	10:06	-	-	-
				-	2	-	00:00	-	-	-
	Total Response Time ERF Concentration	Urban	13:50	20:32	-	20:32	-	-	-	
				2	-	00:00	-	-	-	

(Low Risk) Alarms - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:47	02:00	01:57	02:26	03:32	02:59
Turnout Time	Turnout Time 1st Unit	Urban		02:07	02:13	02:14	02:09	02:02	01:54
Travel Time	Travel Time 1st Unit Distribution	Urban		06:02	06:11	05:53	05:58	06:17	05:53
	Travel Time ERF Concentration	Urban		06:02	06:11	05:53	05:58	06:17	05:53
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:54	09:37	09:20	08:59	09:24	10:36	09:35
			-	12,055	2457	2477	2192	2243	2686
	Total Response Time ERF Concentration	Urban	06:54	09:37	09:20	08:59	09:24	10:36	09:35
			-	12,055	2457	2477	2192	2243	2686

(Moderate Risk) Alarms - 90th Percentile Times - Baseline Performance			Benchmark (Target)	2018-2022	2022	2021	2020	2019	2018
Alarm Handling	Pick-up to Dispatch	Urban		02:50	01:48	01:51	02:23	03:37	03:04
Turnout Time	Turnout Time 1st Unit	Urban		02:07	02:10	02:21	01:56	01:56	02:02
Travel Time	Travel Time 1st Unit Distribution	Urban		05:56	06:00	06:00	05:40	05:30	05:50
	Travel Time ERF Concentration	Urban		05:56	06:00	06:00	05:40	05:30	05:50
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:54	09:44	08:45	09:42	09:25	10:26	09:55
			-	481	114	103	78	77	109
	Total Response Time ERF Concentration	Urban	06:54	09:44	08:45	09:42	09:25	10:26	09:55
				481	114	103	78	77	109

Peer Assessment Team Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	REJECTED
<p>Recommendation 1:</p> <p>2C.2 It is recommended the agency develop and implement a methodology to engage the situation found rather than disposition of the patient transport status.</p>	Yes	<p>Yes:</p> <p>Implemented immediately following site visit.</p> <p>(Exhibit 5, Appendix C – Page 141)</p>	
<p>Recommendation 2:</p> <p>3D.3 It is recommended the agency pursue the development and implementation of a strategic plan dashboard for internal and external stakeholders.</p>	Yes	<p>Yes:</p> <p>Implemented and hosted in 2022.</p> <p>(Exhibit 6) – also available at westmetrofire.colorado.org > About Us > Accreditation</p>	
<p>Recommendation 3:</p> <p>5D.5 It is recommended the agency continues to work towards conducting a revised vulnerability assessment related to critical infrastructure within the district.</p>	Yes	<p>Yes:</p> <p>Completed an updated CIKR list. All assets were added into the appropriate Station Planning Zone in the 2023 Risk Assessment.</p> <p>(Exhibit 4 – Page 30 and Exhibit 7)</p>	
<p>Recommendation 4:</p> <p>5D.7 It is recommended the agency considers the feasibility of command staff, at a minimum, maintaining protective critical infrastructure information clearance.</p>	Yes	<p>Yes:</p> <p>The District now has multiple users registered in the PCII system.</p> <p>(Exhibit 8 and Exhibit 9)</p>	
<p>Recommendation 5:</p> <p>5D.8 It is recommended the agency develops and implements a formal crisis communication plan.</p>	Yes	<p>Yes:</p> <p>Completed in 2023.</p> <p>(Exhibit 10)</p>	
<p>Recommendation 6:</p> <p>CC 5F.4 It is recommended the agency work with the hospital network to develop solutions for the reception of pre-arrival 12-lead EKG transmissions by the receiving hospital.</p>	Yes	<p>Yes:</p> <p>The District has signed a contract with Pulsara and is awaiting hospital implementation. The system is expected to be live in the third quarter of 2023.</p> <p>(Exhibit 11)</p>	

<p>Recommendation 7:</p> <p>6B.2 It is recommended the agency develop a policy for the inspection and upkeep of all live fire training facilities in accordance with industry standards.</p>	<p>Yes</p>	<p>Yes:</p> <p>The District updated Administrative Procedure #2404 on 8/4/2022.</p> <p>(Exhibit 12 – Page 6 – Section 4.2)</p>	
<p>Recommendation 8:</p> <p>7B.4 It is recommended the agency continue to work towards its efforts to diversify the workforce to be reflective of the community in which it serves.</p>	<p>Yes</p>	<p>Yes:</p> <p>The District has an active Recruit Candidate Selection Committee that reports to the fire chief.</p> <p>(Exhibit 13 and Exhibit 14)</p>	
<p>Recommendation 9:</p> <p>10B.1 It is recommended the agency develop a formal tracking mechanism to assure all agency agreements are reviewed at least every three years.</p>	<p>Yes</p>	<p>Ongoing:</p> <p>The District updated Administrative Procedure #1601 on 10/10/2022. All contracts and agreements are under review.</p> <p>(Exhibit 15)</p>	

Exhibit List

- Exhibit #1: Organizational Chart
- Exhibit #2: WMFR Strategic Plan - Revised Edition – 2021
- Exhibit #3 2022 WMFR Annual Program Appraisals
- Exhibit #4 2023 Risk Assessment
- Exhibit #5 2023 Standard of Cover
- Exhibit #6 Strategic Plan Tracking
- Exhibit #7 Updated CIKR list for Risk Assessment
- Exhibit #8 PCII Authorized User Asetline
- Exhibit #9 PCII Letter to the Fire Chief
- Exhibit #10 WMFR Crisis Communication Plan
- Exhibit #11 Pulsara Terms of Use – West Metro – 5/8/2023
- Exhibit #12 AP#2404 – Facilities Maintenance Program
- Exhibit #13 02/16/2023 Recruit Candidate Selection Committee Meeting Minutes
- Exhibit #14 06/15/2023 Recruit Candidate Selection Committee Meeting Minutes
- Exhibit #15 AP#1601 - Contract, Agreements, Governance, and Accreditation Review

Verification

I verify that the information contained in this report is complete and true to the best of my knowledge.



Signature of Agency Head

Fire Chief

Title

June 28, 2023

Date