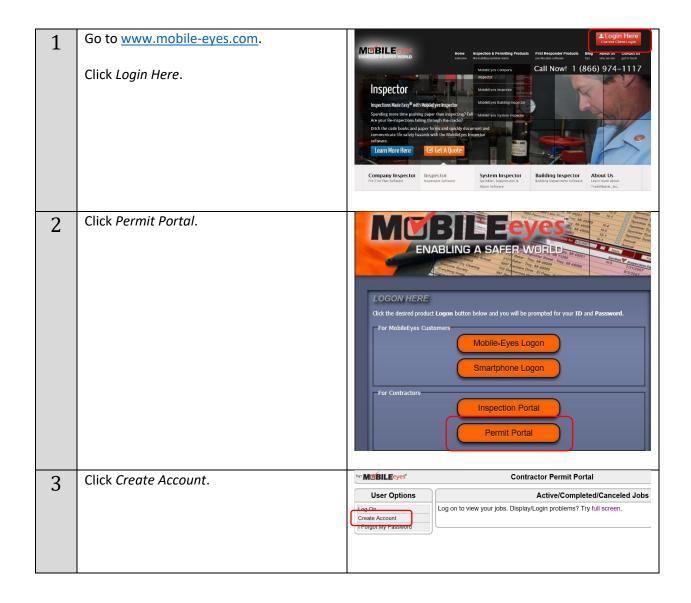




Process: Using the MobileEyes Permit Portal

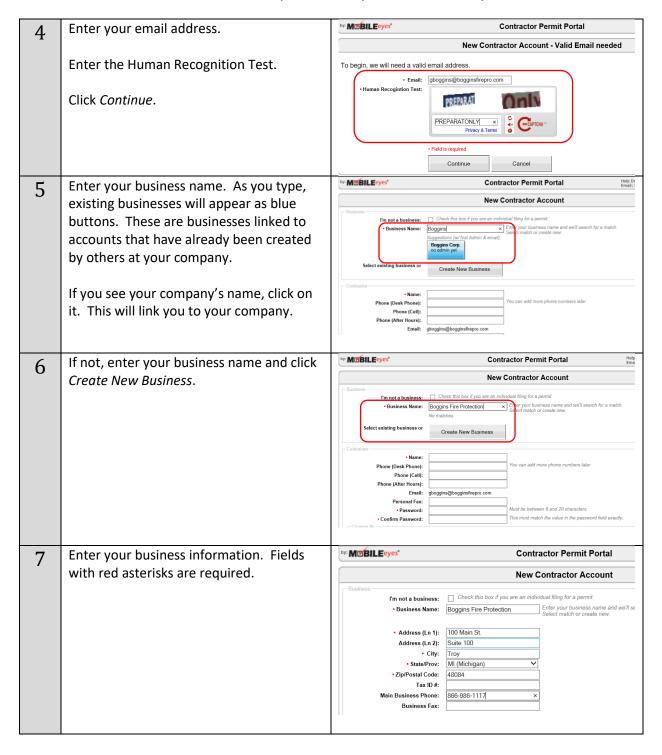
Procedure: Creating a portal account.

Date Created/Updated: 06/08/17













8	Scroll down and find the communities / AHJs that you will be working with. Use the state filter to find all communities / AHJs in your state that use the permit portal. Click on one or more communities / AHJs and click the arrow to select them.	Associated Cities/Customers • Select the dislocationers where you will apply for permits (Available Cities/Customers box) and click. ➤ to select them. Use citi+click to select multiples. • To develocit a disjocationer, click on the chylcoatemer in the Selected Cities/Customers box and click. ◆ • Use the Search in find cities customers by farms or by state. • State/Providence: (CO - Colorado Search Cloer fines Available Cities/Customers Versit Metro Fare Socioclora Detrice (CO)
9	Scroll down further and enter your personal contact information. Create a password. Enter your license information. Click Continue.	Continutor Name: Phone (Cest Phone): Phone (Cell): Phone (After Hours): Emin: Personal Fax: Password: Confirm Password: Lic. # Lic. Description Effective Date Expire Date Clear Continue Cancel Cancel
10	MobileEyes will send you a verification email. Go to your email and click on the link to verify your email address.	New Contractor Account Your user id has been created and an email has been sent to the address provided. 1. Please check for the email (if you don't see it, it may be in your spam/junkmail folder). 2. Click the provided email link to verify your email address. Afterward, you may log in at anytime.
	_ , , , , , , ,	
11	Once you have verified your email address, return to the permit portal and click <i>Log On</i> .	User Options Log On Create Account I Forgot My Password Contractor Permit Portal Active/Completed/Canceled Jobs Log on to view your jobs. Display/Login problems? Try full screen.
12	address, return to the permit portal and	User Options Log On Log on to view your jobs. Display/Login problems? Try full screen.





14	Then watch the short help videos.	by: MUBILEeyes*	Contractor Permit Portal
1 1		User Options	Applications
		Welcome back Tom Gorman (Gorman Construction) Start New Application Log Off Update Account Document Library	City/Dept.: West Metro Fire Protection District
		Contractor Help Help Videos	No matches
		Single Portal Account Overview	
		How to Find Your Active Jobs How to Request an Inspection	Active Jobs
		How to Request Multiple Inspections How to Cancel an Inspection	Address: Oc