

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
December 13, 2022

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Peggy Valdez at 6:02 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District’s Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Teams.

II. ROLL CALL

President Peggy Valdez	Present
Vice President Susan Emsbo	Present
Member Kim Brewer	Present
Member Christina Cosentini	Present
Member Christopher Holm	Present
Member Leo Johnson	Absent - Excused
Member Jim Roos	Present
Member Danny Turney	Absent
Board Liaison Don Sherman	Present

Also present were Fire Chief Don Lombardi; Division Chief Doug Hutchinson; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Jim Roos and seconded by Chris Cosentini to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of December 8, 2022, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Kim Brewer and seconded by Susan Emsbo to approve the minutes of the regular meeting of the Civil Service Committee dated November 8, 2022 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

The 2022-02 Recruit Academy graduation ceremony occurred last night with 28 graduates. Chief Lombardi noted the outstanding leadership demonstrated by Captain McCullen and

the other instructors who led the academy. Their influence on this graduating class has led to an exceptional collection of developing firefighters who are well prepared for their upcoming shift assignment.

The board of directors approved the 2023 budget at their December 6, 2022 board meeting.

VII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

Chief Hutchinson thanked the Civil Service Committee members who attended the graduation ceremony last night. The next group of recruits for the 2023-01 academy will meet at Administration in two days for their uniform and bunker gear fitting in preparation for a February 1, 2023 academy start date.

The Training Division will be trialing a fire blanket that is intended for use with electric vehicles in the event one catches on fire. The demonstration period is to determine if this product is effective for use. Training will also demo a new incident command tablet this Thursday.

Insights Leadership Training is ready to launch in 2023 with approximately 110 West Metro employees preparing to take the course.

The historical promotional testing records that have been retained over the years are scheduled for destruction in the coming days. The state guidelines instruct testing records to be destroyed once they reach the age of three years plus the current year.

VIII. REPORT OF LEGAL COUNSEL – Cathy. Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – Secretary Don Sherman

Mr. Don Sherman reported on the November 15 and the December 6, 2022 board meetings. The next board meeting is scheduled for January 17, 2023.

X. REPORT OF THE UNION – Lieutenant Jon Beattie

None.

XI. REPORT OF THE RCS SUBCOMMITTEE – Lieutenant Jon Beattie

None.

XII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2022 year-to-date budget.

XIII. OLD BUSINESS

A. 2023 Assistant Chief Promotional Exam

1. Contract

MOTION: It was moved by Chris Cosentini and seconded by Kim Brewer to approve the agreement for the 2023 Assistant Chief Promotional Exam with CPS-HR as presented. The motion was voted upon and carried.

XIV. NEW BUSINESS

A. Certify the Top Three Names from the Eligibility Register for the Rank of Lieutenant

MOTION: It was moved by Jim Roos and seconded by Susan Emsbo to certify the top three names from the eligibility register for the rank of lieutenant (J. Zimmermann, C. Loupee, S. Modugno). The motion was voted upon and carried.

XV. OTHER MATTERS

A. Civil Service Committee Member Term Renewal for Peggy Valdez and Danny Turney

Ms. Valdez attended the November 15, 2022 board meeting to request renewal of the six-year terms for both Mr. Turney and herself. The board unanimously approved the renewal of terms, with new terms ending on December 31, 2028.

B. Chief Lombardi discussed the Civil Service Committee's roles and responsibilities and how they apply to the organization.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Chris Holm and seconded by Jim Roos to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:55 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Peggy Valdez