

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
October 18, 2022

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Jerry Cassel immediately following the Wheat Ridge Pension Fund Board Meeting at 6:33 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado and made available remotely via Zoom.

II. ROLL CALL

President Jerry Cassel	Present
Vice President Marta Murray	Absent
Secretary Don Sherman	Present
Treasurer Carolyn Wolfrum	Present
Director Bill Clayton	Absent
Director Mike Feeley	Present
Director Mike Williams	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Mike Kirkpatrick; Deputy Chief Jeremy Metz; Deputy Chief Dan Pfannenstiel; Ms. Cathy Tallerico, Esq.; Mr. Bruk Mulaw; Lieutenant Mike Mulcahy representing IAFF Local #1309; and, Ms. Jennifer Wheaton as recording secretary.

Chief Lombardi requested a modification to the order of the agenda to allow for an executive session to occur prior to New Business for the board negotiators to update the full board on the Local 1309 proposed 2023-2024-2025 Working Agreement.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Cassel led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

MOTION: It was moved by Carolyn Wolfrum and seconded by Don Sherman to approve the minutes of the regular meeting of the board of directors dated September 20, 2022, as presented. The motion was voted upon and carried.

V. PROMOTIONS

- A. Promote Nicholas Zeman to the Rank of Lieutenant, Effective October 11, 2022 and to Promote Collin Stookey to the Rank of Lieutenant, Effective October 11, 2022 – Fire Chief Don Lombardi

MOTION: It was moved by Don Sherman and seconded by Mike Williams to promote Nick Zeman and Collin Stookey to the rank of lieutenant, effective October 11, 2022. The motion was voted upon and carried.

VI. OATH OF OFFICE FOR LIEUTENANT NICHOLAS ZEMAN, AND LIEUTENANT COLLIN STOOKEY

RECESS

At approximately 6:45 p.m., President Cassel announced the board would take a 10 minute recess to congratulate the newly promoted Lieutenant Nicholas Zeman, and Lieutenant Collin Stookey, and would reconvene the regular meeting of the West Metro Fire Protection board of directors at 7:00 p.m.

VII. PUBLIC COMMENT

None.

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

Colorado Task Force One (CO-TF1) reimbursed West Metro for the gap in insurance coverage for the cost to repair vehicles damaged while on a recent deployment. While West Metro has been made whole, the funds to cover the gap came from CO-TF1's operations budget. Chief Lombardi is scheduled to be in Washington D.C. in November to participate in the USAR budget hearings, with plans to address this circumstance and the impact of the federal government's decision not to cover the insurance gap has had on the District and CO-TF1.

2. Finance Division

a. August 2022 Financial Statements

Mr. Mulaw reviewed the August 2022 financial statements which will be brought to the board for approval at the November 15, 2022 meeting.

B. Administration – Deputy Chief Jeremy Metz

1. Administration Update

Chief Metz updated the board on the filling of vacancies in civilian staff positions. The spring 2023 academy will include 15 recruits and background investigations are in progress for this group. Chief Metz shared photos of long-awaited apparatus recently delivered to the District, including Engine 12, District 2 chief's vehicle, wildland coordinator vehicle, and Brush 9. Engine 12's wash in ceremony was an event that was well attended by the community. The elevator replacement at the administrative building will go through final inspection next week and should be operational thereafter. The Station 15 kitchen remodel is complete, the Station 12 bathroom remodel is in progress, and the Station 16 final phase of the remodel is beginning soon and will continue into 2023. A notable project scheduled in 2023 is a remodel at Station 17.

C. Operations – Deputy Chief Dan Pfannenstiel

1. Operations Update

A planned burn at Bear Creek Lake Park in coordination with the City of Lakewood occurred recently. These prescribed burns help to reduce the available fuels within the city limits. The current West Metro recruit academy is scheduled to graduate on December 12. More details to follow. The lieutenant exam concluded in early October, resulting in a new eligibility register for future vacancies in the role of lieutenant. Medic 8 will be open and operational on January 1, 2023. Automatic aid requests have reduced somewhat with 75% of West Metro's automatic aid occurring with South Metro and the other 25% of West Metro's automatic aid with Arvada Fire.

D. Life Safety – Deputy Chief Mike Kirkpatrick

1. Comprehensive Project Report – Electronic Report

Last week was the 100th anniversary of Fire Prevention week, which commemorates the Great Chicago Fire of 1871. Fire Prevention Week teaches children and adults how to stay safe in the event of a fire.

The 27th Annual West Metro Family Fire Muster was a great success. Thanks to Erin Bravo and all the support staff and volunteers for putting on this great event.

E. Other Matters

Mr. Cassel acknowledged the tremendous coordination and effort in putting on the fire muster, noting that the children in attendance really benefited from the safety messaging that came out of the event.

F. Report of Legal Counsel – Cathy Tallerico, Esq.

None.

G. Report of the President – President Jerry Cassel

Mr. Cassel congratulated Chief Lombardi on being selected as the 2022 State of Colorado Fire Chief of the Year by the Colorado Division of Fire Prevention and Control.

H. Treasurer’s Report – Treasurer Carolyn Wolfrum

MOTION: It was moved by Carolyn Wolfrum and seconded by Mike Williams to approve the July 2022 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Lieutenant Mike Mulcahy

President Mulcahy thanked the board and the board negotiators for their cooperative approach to the negotiations related to the 2023-2024-2025 Working Agreement.

J. Report of Civil Service Committee – Secretary Don Sherman

Mr. Sherman reported on the October 11, 2022 Civil Service Committee meeting. The next meeting of the CSC is scheduled for November 8, 2022.

IX. OLD BUSINESS

A. Apparatus Purchases – Two Medic Units – Division Chief Jay Jackson

MOTION: It was moved by Don Sherman and seconded by Mike Williams to approve the purchase of the proposed two AEV medic units from Front Range Fire Apparatus and associated components and authorize Chief Lombardi or his designee to execute all associated documents needed to complete this purchase pending legal review. The motion was voted upon and carried.

- B. Apparatus Purchases – Two Fire Engines – Division Chief Jay Jackson

MOTION: It was moved by Mike Williams and seconded by Mike Feeley to approve the purchase of the proposed two fire engines from Front Range Fire Apparatus and associated components and authorize Chief Lombardi or his designee to execute all associated documents needed to complete this purchase pending legal review. The motion was voted upon and carried.

- C. Colorado Division of Fire Prevention and Control – Add as Participating Member to CO-TF1 – Division Chief Bob Olme

MOTION: It was moved by Carolyn Wolfrum and seconded by Mike Feeley to approve the inclusion of the Division of Fire Prevention and Control by Memorandum of Agreement to the Colorado Task Force One and authorize Chief Lombardi or his designee to execute all necessary documents to complete this action. The motion was voted upon and carried.

- D. Rubin Brown Contract Extension – Deputy Chief Jeremy Metz

MOTION: It was moved by Mike Feeley and seconded by Mike Williams to approve the contract with the District and RubinBrown, LLP for the fiscal year 2022 audit with the option of four subsequent years and authorize Chief Lombardi or designee to execute all documents pending the outcome of legal review. The motion was voted upon and carried.

- E. Capital Lease Payment for Tower L-06 and Engine P-72 – Finance Director Bruk Mulaw

MOTION: It was moved by Don Sherman and seconded by Mike Feeley to approve the payment as obligated in the debt capital lease agreement from Oshkosh Capital/PNC Equipment Finance in the total amount of \$211,345.59 and authorize Chief Lombardi or his designee to execute all necessary documents required for payment. The motion was voted upon and carried.

X. EXECUTIVE SESSION

MOTION: At approximately 7:29 p.m. it was moved by Jerry Cassel and seconded by Mike Feeley to enter into an executive session pursuant to Section §24-6-402-(4)(e)(I) CRS for the purposes of determining our position in negotiations, developing strategies, and instructing our negotiators regarding the negotiated agreement with the International Association of Firefighters Local 1309. The motion was voted upon and carried.

MOTION: At approximately 8:03 p.m. it was moved by Jerry Cassel and seconded by Don Sherman to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Cassel announced that no motions were made nor were any votes taken.

XI. NEW BUSINESS

A. IAFF Local 1309 Working Agreement – Member Mike Feeley

The board members each commented on their view of the outcome of the negotiations. Mr. Feeley acknowledged the cooperative approach to negotiations expressed by all parties involved in this process, demonstrating mutual respect between the two groups that West Metro has strived to achieve.

MOTION: It was moved by Mike Feeley and seconded by Mike Williams to approve the three-year draft agreement of the 2023-2024-2025 Working Agreement between the West Metro Fire Protection District and the IAFF Local 1309, subject to the correction of typographical and editing cleanup needed within the document. The motion was voted upon and carried.

B. 2023 Budget Presentation – Fire Chief Don Lombardi

Chief Lombardi presented the 2023 budget. The public hearing for the budget will be held at the November meeting, and the board will be asked to approve the budget at the December meeting.

XII. BOARD BRIEFS

None.

XIII. OTHER MATTERS

A. November 15, 2022 Board Meeting and Public Hearing for the 2023 Budget

B. December 6, 2022 Board Meeting

C. President Mulcahy invited the board members to the Union holiday party on December 10, 2022. More information to follow.

XIV. ADJOURNMENT

MOTION: There being no further business to be presented it was moved Mike Feeley and seconded by Mike Williams to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:52 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman

CERTIFICATION OF EXECUTIVE SESSION

On October 18, 2022, it was duly moved and seconded that the West Metro Fire Protection District Board of Directors enter into an executive session pursuant to § Section 24-6-402(4)(e)(I) C.R.S. for the purposes of determining our position in negotiations, developing strategies, and instructing our negotiators regarding the negotiated agreement with the International Association of Firefighters Local 1309.

The motion carried unanimously, and the Board entered into an executive session from 7:32 p.m. until 8:03 p.m.

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to the issues set forth above and that all such communications were confidential under applicable Colorado law and Supreme Court rules.



Catherine A. Tallerico

CERTIFICATION BY BOARD PRESIDENT

I hereby certify that I served as chairperson of the executive session of the Board of Directors held on October 18, 2022, and that the session involved discussion of determining our position in negotiations, developing strategies, and instructing our negotiators regarding the negotiated agreement with the International Association of Firefighters Local 1309.



President and Chair