

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
May 12, 2022

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:02 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Zoom.

II. ROLL CALL

President Don Sherman	Present
Vice President Peggy Valdez	Present
Member Susan Emsbo	Present
Member Dick Igel	Absent - Excused
Member Leo Johnson	Present
Member Jim Roos	Present
Member Danny Turney	Present
Board Liaison Mike Williams	Present via Videoconference

Also present were Fire Chief Don Lombardi; Division Chief Doug Hutchinson; Lieutenant Jon Beattie, representing IAFF Local 1309; Ms. Cathy Tallerico, Esq. (via Videoconference); and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Jim Roos and seconded by Leo Johnson to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of May 12, 2022, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Peggy Valdez to approve the minutes of the regular meeting of the Civil Service Committee dated April 14, 2022 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

The board member election occurred on May 3, 2022. The following board members were unopposed and were re-elected for a 3-year term:

Director District 2 - Jerry Cassel
Director District 3 - Mike Feeley
Director District 5 - Carolyn Wolfrum

Director District 1 - Don Sherman

Don Sherman and Russell Weisfield both ran for Director District 1 with Mr. Sherman receiving the most votes. Mr. Sherman was elected for a 3-year term. The Canvass Board met to certify the election earlier today.

With the upcoming retirement of Chief Richards, Chief Lombardi is taking the opportunity to reposition a few of the newly promoted assistant chiefs to provide them with varying experiences in different areas of the District. Chief Lombardi is also looking at preparing the chief level staff as potential internal candidates for the role of fire chief when Chief Lombardi's own retirement arrives in December of 2025.

Chief Lombardi will attend the Metro Chief's conference in Memphis next week. This will be his final event with the Metro Chiefs in the role of president.

On May 22, 2022 West Metro will be welcoming the accreditation site visit peer assessor team for a week of hands-on evaluation at West Metro. Chief Lombardi and Chief Aseltine will be touring the peer review team through the District that day of their arrival. Monday, May 23, 2022, the week will begin with a welcome kickoff breakfast event where the peer review team can meet the board members, Civil Service Committee members, community leaders, and authors of the various documents for the accreditation process. Chief Lombardi invited the Civil Service Committee members to attend the meet and greet kickoff event on Monday morning. Next, the peer review team will be meeting with staff and visiting each area of the organization as part of the site visit. Once the site visit concludes, the next step will be a hearing before the Commission on Fire Accreditation International in August 2022.

VII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

The recruit academy will graduate June 8, 2022 at 4:00 p.m. at Dakota Ridge High School. Chief Hutchinson encouraged the Committee members to attend.

The wildland certification refresher training has concluded, the Stevinson property at 6th and Indiana has been made available to West Metro for structure fire training. The Driver Operator Pumper class that has been in progress over the last two weeks will end tomorrow. US&R will conduct a rescue specialist class later this month. Planning for active shooter/active threat scenarios is in progress with area law enforcement liaisons for delivery later this year.

The West Metro Family Fire Muster will occur on September 24, 2022. Camp Ember will be operating June 2-5. Chief Hutchinson invited the Civil Service Committee to observe the activities of Camp Ember on June 5, 2022 at 10:00 a.m. at the West Metro Fire Training Center.

VIII. REPORT OF LEGAL COUNSEL – Cathy. Tallerico, Esq.

The report of legal counsel will be given in executive session.

IX. REPORT OF BOARD LIAISON – Secretary Mike Williams

Mr. Williams reported on the April 19, 2022 board meeting. The next board meeting has been moved from May 17, 2022 to May 24, 2022.

X. REPORT OF THE UNION – Lieutenant Jon Beattie

Lieutenant Beattie congratulated Mr. Sherman on the outcome of the election and welcomed him to the board. Lieutenant Beattie acknowledged and thanked Mr. Sherman for making the effort to visit each and every West Metro fire station to become acquainted with the crews prior to the election.

Lieutenant Beattie reported on the Fallen Firefighter Memorial Ceremony on May 7, 2022 where Fallen West Metro Firefighter Dan Moran's name was placed on the wall.

The union will send five delegates to attend the Colorado Professional Fire Fighters (CPFF) conference in late June in Fort Collins. In August, the International Association of Fire Fighters (IAFF) will hold their conference in Ottawa, Canada.

XI. REPORT OF THE RCS SUBCOMMITTEE – Lieutenant Jon Beattie

In anticipation for 32 candidates to be placed in the fall academy, the investigators have been working diligently to complete the background investigations in a timely manner. The scheduled start date of the fall academy is August 1, 2022.

XII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2022 year-to-date budget.

XIII. OLD BUSINESS

A. 2022 Lieutenant Promotional Exam

1. Reading List

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to post the reading list of the 2022 Lieutenant Promotional Exam on May 12, 2022. The motion was voted upon and carried.

2. Notice

MOTION: It was moved by Leo Johnson and seconded by Jim Roos to post the notice of the 2022 Lieutenant Promotional Exam on May 12, 2022 as presented. The motion was voted upon and carried.

XIV. NEW BUSINESS

A. Selection Process for Two New Civil Service Committee Members

Mr. Sherman announced that he will be resigning from his position on the West Metro Civil Service Committee due to the outcome of the recent board member election. Mr. Sherman will be installed as a West Metro board member at the May 24, 2022 board meeting. The Committee discussed the timeline and process for new member selection. The Committee will endeavor to advertise the opening, followed by interview and selection prior to the July 19, 2022 board meeting. With the resignation of Dick Igel and Don Sherman, two new members will be needed as a result of the selection process.

B. Election of Interim President and Vice President

MOTION: It was moved by Jim Roos and seconded by Susan Emsbo to nominate Peggy Valdez for the role of interim president. The motion was voted upon and carried.

Ms. Valdez directed Mr. Sherman to carry the meeting forward through the conclusion of the meeting.

MOTION: It was moved by Leo Johnson to nominate Jim Roos for the role of interim vice president. As there was not a second, the motion did not move forward.

MOTION: It was moved by Danny Turney and seconded by Peggy Valdez to nominate Susan Emsbo for the role of interim vice president. The motion was voted upon and carried.

XV. OTHER MATTERS

Mr. Sherman acknowledged the excellent Fallen Firefighter Memorial Service that he attended on May 7, 2022. Additionally, Mr. Sherman thanked the Committee for their work throughout his 15 years of service to the Committee. He plans to remain in touch with the Committee through his position with the board of directors.

XVI. EXECUTIVE SESSION

MOTION: At approximately 7:06 p.m. it was moved by Don Sherman and seconded by Danny Turney to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for purposes of a legal update for the Bourne litigation matter. The motion was voted upon and carried.

MOTION: At approximately 7:20 p.m. it was moved by Don Sherman and seconded by Danny Turney to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

Mr. Sherman announced that no motions were made nor were any votes taken.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Don Sherman and seconded by Susan Emsbo to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 7:21 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman