

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
April 8, 2021

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:02 p.m. This meeting was held remotely via Zoom in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Don Sherman	Present
Vice President Peggy Valdez	Present
Member Susan Emsbo	Present
Member Dick Igel	Present
Member Leo Johnson	Present
Member Jim Roos	Present
Member Danny Turney	Absent
Board Liaison Mike Williams	Present

Also present were Fire Chief Don Lombardi; Division Chief Dan Pfannenstiel; Captain Reed Norwood, representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Jim Roos and seconded by Leo Johnson to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of April 8, 2021, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Susan Emsbo to approve the minutes of the regular meeting of the Civil Service Committee dated March 11, 2021 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

Anticipated retirements in 2021 will result in some upcoming organizational changes. Chief Lombardi will report on these changes at the May meeting.

COVID-19 reimbursement efforts continue through CARES Act funding.

VII. REPORT OF THE TRAINING CHIEF – D. Pfannenstiel

Graduation of the 26 candidates in the 21-01 academy will occur on May 7, 2021, at 4:30 p.m. at Dakota Ridge High School. Due to limitations of in-person attendance, the graduation event will be live streamed for anyone who wishes to attend remotely. Between now and then, the candidates will take the Firefighter I State Exam and Firefighter II State Exam, followed by fields scenarios, and family night.

Driver Operator Pumper training will occur in the coming weeks, which is a prerequisite for the Engineer Exam, followed by multicompany drills containing hazmat, firefighting, measurements/matrixes. In August, 21-02 academy begins with 16 West Metro recruits.

Later in April, the International Society of Fire Instructors (ISFSI) will be on site at the Training Center to deliver an instructor training on basement firefighting training, which is funded by the Assistance to Firefighters Grant (AFG).

West Metro is considering partnering with Lion Protects, a company that designs and manufactures Class A burn buildings. Lion Protects is interested in building a Class A burn building at the Training Center for use as a showcase site that West Metro can use and will eventually own after the showcase period ends.

VIII. REPORT OF LEGAL COUNSEL – C. Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – M. Williams

Mr. Williams reported on the March 16, 2021 board meeting. The next board meeting is scheduled for April 20, 2021.

X. REPORT OF THE UNION – R. Norwood

The union members will attend the Colorado Professional Fire Fighters annual meeting in June where local membership from across Colorado will gather to conduct State business.

Captain Norwood updated the Committee on a recent fire response where West Metro firefighters were transported to the hospital from the scene of a garage fire. Captain Norwood reported that the firefighters were transported out of precaution and are all doing well since the incident.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

None.

XII. FINANCIAL REPORT – D. Pfannenstiel

A. Budget Review

Chief Pfannenstiel reviewed the 2021 year-to-date budget.

XIII. OLD BUSINESS

A. 2021 Assistant Chief Exam

1. Ratify the Final Scores

MOTION: It was moved by Leo Johnson and seconded by Dick Igel to ratify the final results of the 2021 Assistant Chief Promotional Exam, to approve posting the final results of the 2021 Assistant Chief Promotional Exam on April 8, 2021, and establish an eligibility register for the rank of assistant chief through April 10, 2023. The motion was voted on and carried.

B. 2021 Engineer Exam

1. Notice

MOTION: It was moved by Leo Johnson and seconded by Peggy Valdez to approve and post the notice for the 2021 Engineer Promotional Exam on April 8, 2021. The motion was voted upon and carried.

2. Contract

The draft of the 2021 Engineer Promotional Exam contract has been initiated with a few minor adjustments to be made prior to sending the contract back to CPS-HR for review.

C. Rules and Regulations

1. Final Reading of Red Line Changes

MOTION: It was moved by Leo Johnson and seconded by Susan Emsbo to accept the changes to Section 6 of the CSC Rules and Regulations to allow personal and electronic delivery via the noted process on the Notice of Examination. The motion was voted on and carried.

XIV. NEW BUSINESS

None.

XV. OTHER MATTERS

None.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Jim Roos and seconded by Dick Igel to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:47 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman