

# West Metro Fire Protection District

433 S. Allison Pkwy.  
Lakewood, CO 80226  
Phone: 303.989.4307  
[www.westmetrofire.org](http://www.westmetrofire.org)



West Metro  
Fire Rescue

## Access Control Permit Application

### **\*\*NEW INFORMATION – PLEASE READ\*\***

**\*\*A West Metro Fire Rescue New Building or Tenant Improvement permit SHALL be approved, issued and paid for PRIOR to any required deferred submittal reviews for that project\*\***

**\*\*NO field work of any kind shall be allowed without an approved permit and stamped plans on site. Work performed without a permit may be assessed an additional fee.\*\***

APPLICANT INFORMATION				
Company Name:		Contact Person:		
Project Name/Tenant:				
Project Address:				
City:	State:	ZIP Code:		
Phone:	Email:			
Design Professional:			Phone:	
Email:				
PROJECT INFORMATION (CHECK ALL THAT APPLY)				
Type of Building:	<input type="checkbox"/> New Building		<input type="checkbox"/> Existing Building	
Type of Work:	<input type="checkbox"/> New System		<input type="checkbox"/> Add/Modify	
Design Standard:	<input type="checkbox"/> 2009 IFC	<input type="checkbox"/> 2015 IFC	<input type="checkbox"/> 2018 IFC	<input type="checkbox"/> 2021 IFC
Description of Work/Scope of Work:				
<input type="checkbox"/> <b>Small Project Review Request (\$112.50 fee) *Must meet qualifications for this review type*</b> <input type="checkbox"/> Click <a href="#">HERE</a> to view the Small Project Review eligibility document detailing this review type. Your project must qualify based on eligibility. <b>Check the box to confirm you've read the information.</b>				
SUBMITTAL INFORMATION TO PROVIDE (NOT AN ALL-INCLUSIVE LIST)				
<input type="checkbox"/> Construction plans and documents shall be complete and of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail compliance with the applicable codes, standards and amendments.				
<input type="checkbox"/> Electronic Plans to Scale (Including Floor Plan)				
<input type="checkbox"/> Written Scope of Work				
<input type="checkbox"/> Door & Egress Details				
<input type="checkbox"/> Equipment Data Sheets				
<input type="checkbox"/> Device Legend				
<input type="checkbox"/> <b>I, the applicant, verify that plans have been fully <u>unlocked</u> and <u>unsecured</u> at the time of plan submittal.</b>				
<b>BY SIGNING BELOW, I CERTIFY THAT:</b>				
I have thoroughly read and understand all information on this Permit Application and that all information supplied is true and correct to the best of my knowledge.				
I understand that Construction Plans and Documents shall be complete and of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail compliance with the applicable codes, standards and amendments. If this is not the case, my plans may be rejected and a re-submittal fee may be assessed.				
Review and approval by the Fire Code Official shall not relieve the applicant of the responsibility of compliance with applicable codes, standards and amendments.				
Signature of Applicant:			Date:	

Plan review comments and status regarding projects are available by logging in to your contractor portal at [www.mobile-eyes.com/PA\\_Index.asp?Submit=Logon](http://www.mobile-eyes.com/PA_Index.asp?Submit=Logon) .